

**SCHOOL DISTRICT OF PITTSVILLE
BOARD POLICY**

BOARD OPERATIONS

SPECIAL BOARD MEETINGS

172

Special School Board meetings shall be held upon the written request of any Board member. The request shall be filed with the Board Clerk or in his/her absence, the Board President.

The Clerk, or his/her designee, shall ensure that every member of the Board receives written notice of the time and place of any special meeting at least 24 hours prior to the meeting. The written notice may be hand delivered, delivered to the Board member's usual residence, or mailed by 1st class mail to the Board member at his/her usual residence in time to arrive at least 24 hours prior to the meeting. Such Board member notification of special meetings may be waived if all members are present at and consent to the special meeting being called, or if each school board member has consented in writing, in advance, to the holding of the meeting even though he/she does not attend.

Public notice shall be given for special Board meetings in accordance with the Open Meetings Law and in accordance with Board policy. No business shall be transacted at a special Board meeting other than that specified in the notice of the meeting.

Legal References:

Wisconsin Statutes

- Section 19.81(2) [public access to meetings]
- Section 19.83 [governmental meetings; period of public comment]
- Section 19.84 [public notice of meetings]
- Section 19.85 [exemptions to meeting in open session]
- Section 120.11(2) [special board meetings in common and union high school districts]
- Section 120.11(4) [proceedings of school board meetings; financial records]

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